



THE CHAMPLIN FOUNDATION

SAMPLE Traditional Public High School Grant Application – 2021

Please be aware that this application is a sample document intended to give you a helpful idea of what to expect when the application opens on June 1st. Questions may be added or changed prior to that date.

School Summary

School's Full Legal Name*

Note that if a grant is awarded, this is the name that will appear on the check.

Area of Focus*

↳ Education

Education Level*

- High School

Type of School*

- Traditional Public

In what county is this school located?*

- Bristol County
- Kent County
- Newport County
- Providence County
- Washington County

Do you have any unspent funds from Champlin grants?*

- Yes
- No

Unspent Funds Detail

This question will only open if you answered that you have unspent funds.

What is the total balance of unspent funds from Champlin grants?*

Unspent Funds Detail (Character Limit: 2,500)

Explain the reason for any unspent funds from grants awarded and indicate the plan for how and when the funds will be used.



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Project Information

Amount of Grant Request*

Total grant amount you are requesting from The Champlin Foundation.

Project Name* (Character Limit: 250)

A brief title for your project.

Project Description (Character Limit: 10,000)

Please provide a concise description of the items/projects for which you are requesting support for. If more than one, **list in order of priority for funding.** While describing the project please let us know why you are undertaking this project now, how the project fits in with your current priorities, and how potential funding from The Champlin Foundation would be used. If you are requesting support for more than one project, please [click here](#) for instructions on how to format your project description.

Type of Request*

Check all that apply.

- Equipment or Upgrades
- Project Related Furnishings
- Other

If you answered 'other' above, please explain. (Character Limit: 250)

Curriculum Area*

- Interdisciplinary Initiatives
- Art
- Computer Science
- Drama
- English
- Foreign Language
- Mathematics
- Music
- Physical Education/Health
- Science
- Vocational Instruction
- Other

Total Project Cost*

All anticipated costs related to the project for which you are applying.



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Project Budget (File Size: 2MB)

If you have a project budget, please upload it here.

Project Timeline* (Character Limit: 2,500)

If successful in obtaining this grant, explain what the projected timeline is in which the funds will be spent, understanding that ACH deposits will be made in December 2021 and Champlin hopes all grant funds will be expended within 12-months of the deposit. If Champlin funds are going towards one element of a larger project, also outline the timeline for the entire project.

Project/Equipment Quotes and Estimates (File Size: 10 MB)

Combine and upload any quotes or estimates that help support your request. The Foundation prefers to support "shovel-ready" work, so we expect to see actual contractor/vendor estimates and bids. Though architects' quotes are helpful, we hope to see actual contractor estimates whenever possible. If quotes are not yet available, please send via email no later than September 15th. **Uploads can only accept one document so please combine multiple documents prior to uploading.**

Permission to Proceed Form (File Size: 2 MB)

Please upload the [Permission to Proceed](#) form once it has been signed by your school principal and superintendent.

Is there anything else about this request that we should know? (Character Limit: 2,500)

Optional.

Additional Supporting Documents (File Size: 10MB)

Please feel free to use this field to combine and upload additional documents that may help support your proposal. These can include photos, diagrams, renderings, etc. Please only include those documents that you feel strengthen your application. If you need additional documents added to your file that will not fit here or elsewhere in the application, please email them to Heather Fraser at hfraser@champlinfoundation.org. **Uploads can only accept one document so please combine multiple documents prior to uploading.**