

Memo

To: Heads of Invited Independent Day Schools
From: The Champlin Foundation
Date: February 1, 2019
Re: Request for Proposals

The Champlin Foundation will continue its competitive grant program for selected Rhode Island independent schools in 2019.

Applications are accepted by invitation only and the focus is exclusively on grades nine through twelve. The invited schools are as follows: Bishop Hendricken, LaSalle, Lincoln School, Moses Brown, Mount St. Charles, Prout, Providence Country Day, Rocky Hill, St. Andrew's, St. Mary's Academy/Bay View, St. Raphael's, School One and Wheeler.

One application per school will be accepted for amounts up to **\$50,000**. Requests are limited to capital items such as classroom equipment and technology. Grants will be considered for applications related to art, science, English, foreign languages, mathematics, music, computer science, drama and physical education. Interdisciplinary applications will be accepted as well.

Your application should contain a clearly defined initiative and explain how the requested capital will further this goal. Requests for miscellaneous, unrelated items or general needs are highly unlikely to be successful.

Applications must be postmarked by **April 30, 2019** and should be limited to one page, where possible, plus additional pages showing a proposed itemized budget and a project timeline. There are no forms to be requested from this office. If the cost of the proposed project exceeds the amount being requested, sources of necessary additional funds should be identified. A contact person, phone number and email address must be designated for further communication regarding an application and must include contact information during the summer as well.

After initial review of an application, a site visit may be scheduled in June or September to learn more about your proposal. All applicants will be advised of final decisions shortly after our annual meeting in November. No decision has been made as to how many grants will be awarded as this will be driven by the overall quality of the applications.

Questions on this program shall be directed to Tim Gorham, Director of Grant Administration at (401) 944-9200 ext. 114.

The Champlin Foundation

2000 Chapel View Boulevard, Suite 350
Cranston, Rhode Island 02920
(401) 944-9200
www.champlinfoundations.org